

Mid Continental Association
Of
Food and Drug Officials
(MCAFDO)

Friday, 1/12/06

Minutes of 1/6/06 President's Conference Call

President Hendy called the meeting to order at 10:05 am.

- In attendance: President R. Hendy, TX; Secretary/Treasurer D. Blevins, FDA; Member-at-Large A. Kohls, KS; AFDO Representative D. Blank, NE.; G. Hanssen, NE; B. Member-at-Large T. Madden, OK; Haxton, IA; Deborah Marlow, TX. (Replaced John Lattimore), Sandra Lancaster, AR (for VP T. Bullock), Dennis Baker, FDA/SWR RFDD and David Arvelo, MCAFDO Webmaster
- Absent Members: Vice President T. Bullock, AR; Past President M. Glassburner, KS; J. Harrison, IA; T. Evans, OK; and M. Fandry, MO;
- FDA Centennial Celebration: At the time of this call FDA's Ethics and Integrity personnel had advised that no outside organization would be invited to display / promote their association because of the likelihood of selling memberships. **As of today, FDA's Ethics and Integrity staff have advised Mr. Arvelo, FDA-SWR that organizations CAN now be invited.**

David Arvelo asked whether MCAFDO could "do" a press release on FDA's Centennial Celebration – we'll ask AFDO for guidance. The press release would provide the facts of the event (what, where, when, etc) including a congratulatory note for 100 years. *There was a motion by Blevins and seconded by D. Blank that President Hendy email AFDO to find out what they're doing with respect to FDA's Centennial and let them know that FDA/SWR would like publicity (Motion passes) (ACTION ITEM)*

- Bylaws: President Hendy would like all MCAFDO board members to review the association's bylaws (located online at our MCAFDO website) and provide comments to Secretary/Treasurer by February 1, 2006. (ACTION ITEM)
- Conference: Everyone likes the website – registration forms can be downloaded for the Iowa and Texas Food Courses.

- Conference:

[President Hendy update](#)

The Arlington (TX) Hilton has been selected for the March conference. The hotel wanted \$10,000 but Ruth talked them down to \$7500 which includes the awards luncheon. The hotel is 15 minutes from DFW airport. 1 mile from Six Flags Over Texas amusement park and the Ballpark at Arlington (Texas Rangers stadium).

Room rate is \$85 per night which is the Texas Government Rate. MCAFDO being tax exempt, the hotel may not charge room tax but everyone would definitely have to show their government ID.

[Tentative agenda](#): Theme – “Disaster Response to Hurricane’s Katrina and Rita”

[Speakers](#): Admiral Vanderwagen, USPHS, in charge of 3000 uniformed and non uniformed federal personnel. Joe Gonzales, Texas Border Protection, Laredo (port disasters). Arlington Mayor Protem to welcome along with Mr. Baker, FDA. Need speakers to discuss state(s) response during an end of day, last day, round table discussion. What went right, what did we learn? Tressa suggested that the speakers on the panel discuss what each had to handle.

- David Arvelo discussed “1-2-3 Sign up” website which would allow everyone to register on line for the conference and pay using Visa or MasterCard. “1,2,3 Sign up” does charge \$1.50 plus 2% for each transaction but that could be built into the registration fee. The advantages are many: registration 24/7, quick pay – no check to send in, keeps complete registration list, will email last minute information if necessary (any changes). Tech support staff will train the treasurer, president, etc. “1,2,3”, as people register will send the Sec/Treasurer checks regularly but will keep a certain percentage until credit cards bills are resolved. MCAFDO will get all money after a hold period of 30 days.

Brief discussion about how “1,2,3’s” fee and percentage charge per transaction would be covered. President Hendy stated that given the \$1.50 plus 2% transaction charge an \$80 registration would have to be raised to \$85. Another possibility is the membership fee of \$10 which has existed since, at least 1974, could be raised

AFDO allows conference registration to be paid on line. Plus other AFDO affiliate conferences have allowed the use of credit cards for paying on line and covered the transaction fee in membership and registration. There was a question whether or not MCAFDO could “set up” its own credit card “pay” system The secretary/treasurer would have to be trained and there would still be a credit card transaction fee. David Arvelo advised that we could establish and use our own Pay Pal account.

Another advantage to “1,2,3” is that the use of the credit card does away with the purchase order and it allows for registration for multiple events – as many as we want to promote on our site.

It can also handle MEMBERSHIP. Each year when the member's membership ends the system can be programmed to send an email to that person or all persons advising them that it's time to renew.

There was a motion and second to consider using "1,2,3 Sign up" for conference registration using credit cards (**motion passes**). President Hendy stated that she would like to hold off on using this system until there is discussion with the membership during our Board Meeting held at the conference in March.

- President Hendy asked Sandra Lancaster, AR (Slandcaster@healthyarkansas.com) to chair the Nominations Committee, Tressa Madden volunteered to serve on committee.
- President Hendy reminded everyone to send names of recent MCAFDO retirees to Julie Loera (see website under **Awards**). Certificates will be presented at the awards luncheon.
- President Hendy asked David Arvelo to advertise the Silent Auction on our website. State we are having a silent auction at the conference and everyone should bring something either special to them personally or something that advertises their state.
- There's also going to be a Texas Holdem tournament in the hospitality room on the night of March 8th. What the winner will receive has not yet been decided.
- We need to saturate the area with publicity about the conference. Make sure TEHA is advised. Mail out agenda's (when completed) to all health departments.
- We have an immediate need for confirmed speakers, speakers bio's so that CEU's can be provided by TEHA.
- President Hendy adjourned the meeting after a motion to do so followed by a consensus vote. **The NEXT conference call will be on February 1, 2006.**

Submitted by.....

David A. Blevins

David A. Blevins
MCAFDO
Secretary/Treasurer
2005-2008